

Evaluation & Treatment Documentation Policy

Please initial the lines below and sign to acknowledge that you reviewed the following policy.

____ Students evaluated at Student Health Service (SHS) may request an appointment verification slip with or without their diagnosis/reason for visit to share with professor(s), work-study supervisor(s), and others as deemed appropriate. In all cases, faculty members retain discretion to designate absences as excused or unexcused per syllabus policy.

____ Students found to have a severe debilitating or contagious illness may sign a release to communicate their circumstances and health recommendations with the Oxford Advising Support Center (ASC). This release allows the ASC to inform students' professors and work study supervisors regarding the extenuating circumstances and health care recommendations. Students may email the ASC if they have questions. In all cases, faculty members retain discretion to designate absences as excused or unexcused per syllabus policy.

____ **SHS cannot excuse patients from classes, labs, work, work-study, or extracurricular activities.** Students are responsible for knowing the absentee policies of those to whom they report. Students are required to communicate and work through specific details regarding any missed obligations with those aforementioned individuals.

Patient Printed Name: _____ Student ID: _____

Patient Signature: _____ Date: _____